

10 WAYS TO USE PENN CAREER SERVICES FOR MASTER'S STUDENTS

- 1.** Complete our [Canvas courses](#) on networking effectively, developing customized resumes, and interviewing with confidence –available at any time and at your own pace
- 2.** Activate your [Handshake account](#), complete your career interests, and fill in your “career interests” (click on your name in the top right of the page) to receive customized information on programs/events that are more tailored to you
- 3.** Complete your Handshake profile by adding in information about your education and experiences; make it public so employers and other Penn students can see
- 4.** Learn about some of the career paths followed by graduate students by looking at our [Career Plans Surveys](#), and see whether these align with your skills, interests, and values
- 5.** Join our virtual events, like employer information sessions, coffee chats, tech talks, and career-related workshops; you can search for [these programs](#) on Handshake
- 6.** Visit [QuakerNet](#) to find alumni willing to share career advice on a wide range of career fields and industries. Look out for updates to Quakernet in Autumn 2020!
- 7.** Log in to the [Career Services website](#) with your PennKey and set up your industry preferences to get a weekly newsletter with jobs, events, and resources relevant to your job search
- 8.** Attend one of our virtual [Career Fairs](#) to network with employers, explore career options, and apply for internships and jobs
- 9.** Schedule a 30-minute, 1-on-1 [advising appointment](#) on Handshake to discuss your future career goals and think about some helpful next steps with one of our Career Advisors
- 10.** Have quick career questions? Career Services holds [Same Day Drop-In](#) hours for phone appointments



RESOURCES & QUICK TIPS

CAREER SERVICES RESOURCES



Handshake

Penn's student/employer interface with access to events and appointments with career advisors

Career Services Website

Find community and industry job search resources and log-in to receive a customized newsletter of opportunities



Career Services Blog

Learn about a wide range of career-related topics and make sure to catch the "CS Radio" podcast

Canvas Courses

Online courses on networking, resumes, and interviewing



CAREER EXPLORATION, PROFESSIONAL & CAREER DEVELOPMENT, AND SKILL BUILDING TOOLS

iBiology Successful scientists share their experiences in a variety of careers in education, industry, government, and more

CareerExplorer A career matching platform that helps people find their ideal career

ChemIDP A tool for chemists to help them explore career options and create a plan for their own professional and career development

Vault Career Insider Vault.com provides in-depth intelligence on what it's really like to work within an industry, company, or profession—and how to position yourself for the career you want

LinkedIn Learning Click the "Get Services" button for an online training service that provides instructional videos covering a wide range of software products, technologies, and business topics

Student Employment Management System Find on-campus and campus-affiliated jobs at Penn

NETWORKING

QuakerNet A database of Penn graduates that is searchable by industry, employer name, geographical location, major, student clubs, and more. Look out for QuakerNet updates in Autumn/Winter 2020!

LinkedIn An interactive database of >160,000 Penn alumni/students showing their current career fields, and filterable by academic discipline, skills, and searchable by keyword.

5 KEY QUESTIONS TO ASK DURING INFORMATIONAL INTERVIEWS

1. I've read a lot about your position, but I would love to hear more about the role you play in doing...
2. What led you to doing work in this field? How did you know this was a great fit for you?
3. What are some of the skills that are most valuable in this role, and which one do you tend to use the most?
4. What advice do you have for someone interested in pursuing a career in this field?
5. It has been great hearing your perspective; I want to learn more from others. Can you recommend anyone?

5 QUESTIONS YOU ARE LIKELY TO BE ASKED AT EVERY INTERVIEW

1. Who are you? Tell me about yourself
2. What do you want this position?
3. What do you know about our organization?
4. What do you bring? What is your greatest strength? What are your relevant strengths?
5. Do you have any questions for us?

